

**TRANSPORTATION PROJECTS SUBCOMMITTEE  
MEETING SUMMARY**

**Wednesday, January 27, 2016**

**9:00 A.M. in the GBNRTC Conference Room**

**Attendees:** M. DeSantis, R. Guarino, H. Morse, P. Zakrzewski, K. Stilwell, J. Amplement, J. Buffamonte, N. Peters, R. Kahi, K. O'Brien, C. Sickler, and M. Finn.

**Stakeholders:** M. Leydecker, J. Robinson, B. Rotella.

1. Approval of December 16, 2015 TPS Meeting Summary – *Motion for approval: O'Brien/Sickler. Approved.*
2. 2014-2018 TIP – TPS Action Requests
  - a. PIN 5810.04 Reconstruction of Rt 952T Sweet Home Rd – J. Buffamonte explained that this project needs more funding for construction. Funding would come from delaying PIN 5101.86 and deleting PIN 5808.03. *Motion to recommend to PCC and initiate 20-day Public Review as Amendment #42: Buffamonte/O'Brien. Approved.*
  - b. PIN 5812.87 Drainage Improvements on Rt 240 – J. Buffamonte explained this is a new project that will be using funds from deleting PIN 5V16.53 and transferring unused funds from PIN 5812.54. *Motion to recommend to PCC and initiate 20-day Public Review as Amendment #37: Buffamonte/DeSantis. Approved.*
  - c. PIN 5757.09 Resurfacing Lockport St – M. DeSantis explained that the let date for this project was moving up and the limits were being decreased by approximately one block, resulting in a minor scope change. Construction of PIN 5809.52 and ROW Acquisition for PIN 5755.57 is being delayed from FFY16 to FFY17. *Motion to recommend to PCC and initiate 20-day Public Review as Amendment #38: Buffamonte/DeSantis. Approved.*
  - d. PIN 5757.16 Resurfacing Buffalo Av – J. Buffamonte stated NYSDOT was moving funds from PIN 5806.65 to offset the underfunded portion of this project. *Motion to approve as Administrative Modification #60: Buffamonte/DeSantis. Approved.*
  - e. PIN 5761.30 Bridge Painting & Repairs, Erie County – C. Sickler stated this project needed significant and unanticipated steel repairs requiring additional funds. The let date would be advanced from FFY17 to FFY16. Funds would come from PINs 5760.54 and 5760.23. Funds for PIN 5753.74 will be delayed from FFY16 until FFY17. *Motion to recommend to PCC and initiate 20-day Public Review as Amendment #40: Sickler/Buffamonte. Approved.*
  - f. PIN 5761.33 Bridge Steel & Deck Repairs, EC – C. Sickler stated this project needs additional funds. The additional funds would come from PIN 5760.23. *Motion to approve as Administrative Modification #61: Buffamonte/Sickler. Approved.*
  - g. PIN 5761.36 Bridge Deck Overlays, NC – K. O'Brien explained that this project would be merged with PIN 5761.37, additional funds from PIN 5760.23 were added to C&CI, and the let date would be pushed back two months to 6/16. *Motion to approve as Administrative Modification # 63: Buffamonte/O'Brien. Approved.*
  - h. PIN 5761.34 Bridge Washing, NC – K. O'Brien explained that this project would be merged with PIN 5761.34 and the let date would be pushed back two months. The new project name of the merged project will be, "Bridge Washing and Deck Sealing". *Motion to approve as Administrative Modification #62: Buffamonte/O'Brien. Approved.*
  - i. PIN 5760.93 Clarence Sidewalks, Rt 5 – J. Buffamonte explained that there are not enough funds to complete this project due to ADA specifications. NYSDOT will add funds from two Bike/Ped Blocks (PINs 5809.98 and 5809.99) and a HSIP Ped Signal block (PIN 5T16.36). PIN 5809.98 will no longer contain any funds and will be deleted. *Motion to recommend to PCC and initiate 20-day Public Review as Amendment #39: Buffamonte/Zakrzewski. Approved.*
  - j. NFTA – FFY 2015 Program of Projects – J. Amplement explained that the NFTA was moving the obligation dates of five projects out few months from 5/15 to 2/16 with no change in funding amounts. *Motion to approve as Administrative Modification #59: Buffamonte/Amplement. Approved.*
3. 2017-2021 TIP Discussion
  - a. Town of Wheatfield River Rd Trail – Project Proposal – B. Rotella explained the project limits and the funding needs. It was mentioned that the ten year rule could be a problem if funding for construction was not secured. The City of Niagara Falls stated their Buffalo Avenue project could connect to this project completing another section of this trail along the Niagara River.
  - b. Bridge Maintenance, Infrastructure Renewal, and Pavement Maintenance – R. Kahi provided a draft worksheet of how proposed bridge maintenance, infrastructure renewal, and pavement maintenance proposed projects could be included in the next TIP. Member agencies were asked to prioritize their proposals, focusing on those with the most need in the following two weeks and will be reviewed at the February 17 TPS meeting.
  - c. Statewide Safety Projects Solicitation – NYSDOT stated that there will be new forms for members to submit projects for the Statewide Priority program. Dates and details will be made available to members as they are released.
  - d. TIP Project Proposal Member Discussion – See item 3b.
  - e. TIP Next Steps & Schedule – R. Guarino handed out the latest schedule for the 2017-2021 TIP update.
4. Old Business
  - a. Statewide Safety Projects Update – It was noted that this process is still in progress. There will be HSIP money available.
  - b. PIN 5900.20 NFTA Comprehensive TOD Planning – Public review has ended and all comments were sent to members.
5. New Business
  - a. February Local Projects Meetings – The next round of local project meetings will be scheduled soon. Everyone will be contacted by email to set up their meeting time.
6. Next Meeting – The next TPS meeting will be held Wednesday February 17, 2016 9 a.m. at the GBNRTC offices. *Motion to adjourn: Kahi/Zakrzewski. Approved.*

**TRANSPORTATION PROJECTS SUBCOMMITTEE  
MEETING SUMMARY**

**Wednesday, February 17, 2016**

**9:00 A.M. in the GBNRTC Conference Room**

**Attendees:** M. DeSantis, R. Guarino, H. Morse, K. Smith, K. Stilwell, D. Kempner, J. Buffamonte, R. Kahi, K. O'Brien, C. Sickler, and M. Finn.

**Stakeholders:** J. Robinson.

1. Approval of January 27, 2016 TPS Meeting Summary – *Motion for approval: Sickler/DeSantis. Approved.*
2. 2014-2018 TIP – TPS Action Requests
  - a. PIN 5760.58 Bridge Joints – M. Finn explained that the City of Buffalo wanted to combine two projects PIN 5760.58 and PIN 5761.40 into PIN 5760.58 to make it easier to let the projects. *Motion to approve as Administrative Modification #64: Finn/O'Brien. Approved.*
  - b. PIN 5760.48 Bridge Washing and Sealing – M. Finn explained that the project was switching funding sources from STP Off-System Bridge to a combination of STP Off System Bridges and STP Flex. J. Buffamonte added that this was being done to correct an error in funding sources. *Motion to approve as Administrative Modification #65: Finn/Kempner. Approved.*
3. 2017-2021 TIP Discussion
  - a. TIP Project Proposal Member Discussions – The group discussed the proposed prioritized project list for the new TIP. The list was broken down by type of project such as road and bridge preservation and renewal, as well as potential priority projects for each agency. The local pavement preservation blocks were discussed and will be further defined at the next TPS meeting.
  - b. TIP Next Steps & Schedule – The group decided to meet again next week Wednesday February 24, 2016 to further discuss the project selections. DOT requested that any changes be submitted to them ASAP, so that summary sheets can be updated for the meeting.
4. Old Business
  - a. Statewide Safety Projects Update – R. Kahi said there was no new information available at this time. M. DeSantis asked if new project submissions were still being taken.
  - b. Statewide Priority Projects Update – R. Kahi said there was no new information available at this time.
  - c. Status of Projects Under Public Review – R. Guarino stated that the five projects out for public review have had no comments yet. The last day for public review is February 24, 2016, after which they will be sent on to PCC in March for approval or recommendation to the Policy Committee.
5. New Business
6. Functional Reclassification Status – K. Smith asked if NSYDOT had any plans to update the functional classification. R. Kahi confirmed there would be no new functional classification update for the 2010 census other than the urban boundary changes. Any FC changes may be submitted on a case by case basis and must include full justification and documentation.
7. Next Meeting – The next TPS meeting will be held Wednesday February 24, 2016 9 a.m. at the GBNRTC offices. *Motion to adjourn: Sickler/DeSantis. Approved.*

**TRANSPORTATION PROJECTS SUBCOMMITTEE  
MEETING SUMMARY**

**Wednesday, February 24, 2016  
9:00 A.M. in the GBNRTC Conference Room**

**Attendees:** M. DeSantis, R. Guarino, H. Morse, K. Stilwell, D. Kempner, J. Buffamonte, R. Kahi, K. O'Brien, R. Eakin, C. Sickler, and M. Finn.

**Stakeholders:** J. Robinson.

1. Approval of February 17, 2016 TPS Meeting Summary – *Motion for approval: O'Brien/DeSantis. Approved.*
2. 2014-2018 TIP – TPS Action Requests
  - a. PIN 5812.33 Overhead Variable Message Signs – J. Buffamonte explained that this is a new project to replace an old VMS that is no longer functioning properly. The total cost of the project is \$270K which will be funded by PIN 5806.65 ITS Equipment Maintenance so fiscal constraint is maintained. *Motion to recommend to PCC and initiate public review as Amendment #41: Buffamonte/O'Brien. Approved.*
3. 2017-2021 TIP Discussion
  - a. TIP Project Proposal Member Discussions – H. Morse stated that there may be more money available for transportation projects in the upcoming state budget. R. Kahi suggested that the group delay the public review period for the new TIP by one month until the new budget is announced so they know how much additional money will be added to the region's allocation. NYSDOT presented a listing of pavement project candidates initially submitted by members as renewal projects but can possibly be changed to lower cost preservation projects in an effort to include more projects into the TIP. Some thought the amounts were not correct for their projects. NYSDOT explained how they arrived at the figures given. The use of local pavement preservation blocks to fund these projects was discussed. The group was reminded to check the project list again to make sure all priority project candidates are listed with correct costs.
  - b. TIP Next Steps & Schedule – NYSDOT is to update the project list and distribute that to the other members. The member agencies were asked to review the list projects before the next meeting. Any comments or changes should be directed to GBNRTC and NYSDOT.
4. Old Business
  - a. Status of Projects Under Public Review – R. Guarino stated that February 24, 2016 was the last day for public review for the five projects out for public review. So far there have been no comments. One of these projects will be up for approval and four will be recommended to Policy at the March PCC meeting. An electronic ballot will be created and will be distributed at March PCC.
5. New Business
  - a. R. Guarino announced the TIGER VIII Grant will be taking project proposals soon. There is \$500M available nationwide for projects. This round will have generally the same requirements as previous rounds of TIGER Grants.
6. Next Meeting – The next TPS meeting will be held Wednesday March 16, 2016 9 a.m. at the GBNRTC offices. *Motion to adjourn: Sickler/O'Brien. Approved.*

**TRANSPORTATION PROJECTS SUBCOMMITTEE  
MEETING SUMMARY**

**Wednesday, March 16, 2016  
9:00 A.M. in the GBNRTC Conference Room**

**Attendees:** M. DeSantis, R. Guarino, K. Stilwell, N. Peters, P. Zakrzewski, J. Buffamonte, R. Kahi, K. O'Brien, R. Eakin, C. Sickler, and M. Finn.

**Stakeholders:** None.

1. Approval of February 24, 2016 TPS Meeting Summary – *Motion for approval: O'Brien/Sickler. Approved.*
2. 2014-2018 TIP – TPS Action Requests
  - a. PIN 5761.21 Cars on Main Street Buffalo, Lower Main Street – M. Finn stated this project needed more funding for the design phase. Funds were transferred from the C&CI phases into an existing detailed design phase thereby maintaining fiscal constraint. The let date was also discussed as it may need to be moved back but regulations of the TIGER grant may not allow it and it will need to be researched by Buffalo. *Motion to approve as Administrative Modification #66: Finn/Zakrzewski. Approved.*
  - b. PIN 5812.88 PMI Rt. 951A LaSalle Expressway WB, RMP to Williams Rd – J. Buffamonte explained that the latest PS&E is coming in with higher than expected C&CI costs. Funds would be transferred from PIN 5806.65 (ITS Maintenance Equipment) for the offset to maintain fiscal constraint. *Motion to approve as Administrative Modification #67: Kahi/Sickler. Approved*
  - c. PINs 5268.48 (Bridge Replacement of NY 240 over Buffalo River) & 5470.22 (NY 240 Pavement Rehabilitation from Mineral Springs to Clinton) & 5T15.40 (Pavement Preventative Maintenance Block) J. Buffamonte explained that PINs 5268.48 & 5470.22 were short funds. Both projects would make up the difference using funds from the pavement block PIN 5T15.40. *Motion to recommend to PCC as Administrative Modification #68: Buffamonte/Zakrzewski. Approved.*
3. 2017-2021 TIP Discussion
  - a. TIP Project Selection and Process Forward – J. Buffamonte gave a brief run-down of the proposed project listings that were sent after the last TPS meeting. The discussion centered on funding allocations for the region. Some members were concerned that there appeared to be less funding available for new projects than on previous TIPs. R. Kahi stated that the funding breakdown had not changed since the last TIP and the overall amount for the region could possibly change with the new state budget. He also emphasized that the funding was distributed on a needs basis and not on an equal distribution basis. J. Buffamonte offered to send the members more background on the breakdown of funds for the proposed project listings, including planning targets for the region from the last round of the TIP. It was advised that a secondary April TPS meeting may be needed to complete the project selection process to ensure that the TIP development process stays on schedule.
4. Old Business
  - a. Policy Ballot – R. Guarino stated that one Policy ballot remains outstanding to approve six pending Policy Committee Resolutions. This missing ballot was reprinted and signed at the meeting. The resolutions were approved unanimously and sent with a DOT representatives for the Policy Committee Chairman's signature.
  - b. Status of Projects Under Public Review – R. Guarino stated that March 16, 2016 was the last day for the 20-day public review for PIN 5812.23 (Overhead VMS Replacement I-290 @ Main – New Project). There have been no comments. Pending no further comments, this project will be up for recommendation to the Policy Committee at the April PCC meeting.
5. New Business – No new business.
6. Next Meeting – Unless an interim meeting is scheduled, the next TPS meeting will be held Wednesday April 20, 2016 9 a.m. at the GBNRTC offices. *Motion to adjourn: Sickler/O'Brien. Approved.*

**TRANSPORTATION PROJECTS SUBCOMMITTEE  
MEETING SUMMARY**

**Wednesday, April 20, 2016  
9:00 A.M. in the GBNRTC Conference Room**

**Attendees:** M. DeSantis, R. Guarino, K. Stilwell, N. Peters, P. Zakrzewski, J. Buffamonte, R. Kahi, R. Eakin, C. Sickler, H. Morse and M. Finn.

**Stakeholders:** M. Leydecker.

1. Approval of March 16, 2016 TPS Meeting Summary – *Motion for approval: O’Brien/Sickler. Approved.*
2. 2014-2018 TIP – TPS Action Requests
  - a. PIN 5758.32 Wilson-Burt Rd Bridge – R. Eakin explained that eight deteriorated floor beams on the north side of the bridge need to be repaired, increasing the total cost of the project by \$250K. Funding would come from a bridge maintenance block. The change form will need to be updated by J. Tay to reflect the specifics of the donor project. *Motion to approve as Administrative Modification #72: Eakin/Buffamonte. Approved.*
  - b. PIN 5759.91 Salt Road Bridges – C. Sickler explained that this request decreases Construction funding to current estimate, increases Inspection funding to current estimate and moves \$165k of excess Construction funding to PIN 5759.95 Stony Rd over Ellicott Creek to make the Construction phase whole. *Motion to approve as Administrative Modification #77: Buffamonte/Sickler. Approved.*
  - c. PIN 5761.30 EC Bridge Painting and Repairs – C. Sickler explained that this change replaces STP Flex with STP Off System Bridge for C&CI, since the functional class for BIN 3327540 was initially incorrectly labeled as a Major Collector, not a Local Road. *Motion to approve as Administrative Modification #73: Buffamonte/Zakrzewski. Approved.*
  - d. PIN 5761.33 EC Bridge Steel Deck Repairs – C. Sickler explained that this change replaces STP Off System Bridge with STP Flex for C&CI, since the functional class for BIN 3327900 was initially incorrectly labeled as a Local Road, not a Minor Collector. *Motion to approve as Administrative Modification #74: Sickler/Eakin. Approved.*
  - e. PIN 5812.58 General Bridge Repairs, Erie & Niagara Counties – R. Kahi requested this item be tabled until more information can be obtained about it. *Motion to table item: Buffamonte/Eakin. Approved.*
  - f. PIN 5811.06 Walden Av/Galleria Dr Intersection Rehab – J. Buffamonte explained that this request adds a ROW Acquisition Phase to this project. Offset will be provided by lowering C & CI. ROW Incidentals were completed using 100% state funds. *Motion to recommend to PCC as Administrative Modification #76: Buffamonte/Zakrzewski. Approved.*
3. 2017-2021 TIP Discussion
  - a. TIP Project Selection and Process Forward – R. Kahi announced that there will be new funding amounts from Albany but the exact amount is still not known. Extra projects will be added to the TIP based on the priority project list from the member agencies. It was noted that the TIP includes a section for the unfunded priority projects. It was decided that the local agencies would provide NYSDOT with a list of prioritized statewide significant projects along with a list of planning target funded projects. NYSDOT would in turn provide to the local agency members the historical funding breakdown for local projects from previous TIPs. It was advised that a secondary April TPS meeting will be needed to complete the project selection process to ensure that the TIP development process stays on schedule.
4. Old Business – No old business.
5. New Business
  - a. Updated Project Change Form – R. Guarino proposed several changes to the form and asked the members to send him any comments or suggestions.
  - b. R. Guarino gave a status update on the Overhead Variable Message Signs Project. The project was approved by Policy electronic ballot.
  - c. Region 5 and GBNRTC staff worked together to assemble comments on the proposed highway analysis corridors for the State Freight Plan. Comments included additional freight corridors that should be considered.
  - d. H. Morse discussed the FHWA recertification process that would be taking place the following week at GBNRTC. Member agencies are welcome to take part in the discussions.
6. Next Meeting – An interim meeting is scheduled, the next TPS meeting will be held Friday April 29, 2016 2 p.m. at the GBNRTC offices. *Motion to adjourn: Sickler/Buffamonte. Approved.*

<b>TRANSPORTATION PROJECTS SUBCOMMITTEE MEETING SUMMARY</b>
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**Friday, April 29, 2016  
9:00 A.M. in the GBNRTC Conference Room**

**Attendees:** M. DeSantis, K. Stilwell, D. Kempner, K. Smith, J. Buffamonte, R. Kahi, R. Eakin, C. Sickler, H. Morse and M. Finn.

**Stakeholders:** M. Leydecker.

1. Approval of April 20, 2016 TPS Meeting Summary – *Motion for approval: Sickler/Eakin. Approved.*
2. 2014-2018 TIP – TPS Action Requests – None.
3. 2017-2021 TIP Discussion
  - a. TIP Project Selection and Process Forward – R. Kahi led the discussion on the finalized list of projects for the 2017-2021 TIP. The project list for each member agency was discussed and changes were made to project titles or costs as needed. In the end all members agreed to the new changes and voted to send the project list on to begin public review. *Motion to initiate public review: Sickler/DeSantis. Approved.*
4. Old Business – No old business.
5. New Business
  - a. PIN 5808.28 ADA Compliance Work – J. Buffamonte explained that there were five projects involved in this change request. Funding for C&CI for PIN 5808.28 needed to be increased and the offset would come from PINs 5808.00 and 5T15.40. PINs 5808.00 5757.75 would be merged with this project. NYSDOT will pay the match for 5757.75. PIN 5760.67 Buffalo SRTS project will also be constructed with this project. There was a motion to recommend to PCC on May 4, 2016 for approval after the members were given sufficient time to review these changes.
6. Next Meeting – The next TPS meeting will be held Wednesday May 18, 2016 9 a.m. at the GBNRTC offices. *Motion to adjourn: Sickler/Kempner. Approved.*

**TRANSPORTATION PROJECTS SUBCOMMITTEE  
MEETING SUMMARY**

**Wednesday, May 18, 2016  
9:00 A.M. in the GBNRTC Conference Room**

**Attendees:** M. DeSantis, K. Stilwell, D. Kempner, R. Kahi, R. Eakin, C. Sickler, P. Zakrzewski, R. Guarino, H. Morse and M. Finn.

**Stakeholders:** None.

1. Approval of April 29, 2016 TPS Meeting Summary – *Motion for approval: Sickler/Eakin. Approved.*
2. 2014-2018 TIP – TPS Action Requests
  - a. PIN 5759.95 Bridge Replacement of BIN 3328720 at Stony Rd over Ellicott Creek – C. Sickler explained that Erie County wanted to add a culvert replacement to the existing project using Erie County funds. Erie County was also going to check to see if additional ROW is needed for this culvert. *Motion to initiate public review: Zakrzewski/Eakin. Approved.*
  - b. PIN 5756.83 North Buffalo Rails-to-Trails – M. Finn stated that City of Buffalo had contributed more of its own funding to the project and was asking for additional CMAQ funds to bring the funding split back to an 80/20% share again. *Motion to initiate public review: Kempner/Finn. Approved.*
3. 2017-2021 TIP Discussion
  - a. Public Review Status Process Forward – R. Guarino stated that public review of the 2017-2021 TIP is underway. Several comments have been submitted. There will be two public meetings held to learn more about the draft TIP. The meetings are scheduled for May 23, 2016 and May 25, 2016.
4. Old Business
  - a. PIN 5808.28 ADA Compliance Project – R. Guarino explained that this project was approved at the May PCC meeting. There was slight change to one of the funding sources. DOT reported that there was funding left over in one phase of a donor project and this source was used to maintain fiscal constraint. As the amount switched was below the minimum threshold for a GBNRTC action, no formal paperwork was required.
5. New Business
  - a. PIN 5761.90 Robert Moses Parkway and Whirlpool St Reconstruction – R. Kahi explained that NYS added state funding to this project but no additional federal aid funding or NYSDOT funding. Currently there is no federal aid money in this project but NYSDOT would like it to remain on the TIP for informational purposes only. The group then asked that language be added to the TIP change control system to account for projects such as this in the future. *Motion to add PIN 5761.90 to the TIP for informational purposes only: Kahi/DeSantis. Approved.*
  - b. CHIPs Allocations – R. Guarino discussed possible CHIPs and NY-Pave allocations to member agencies. It was noted that this list did not include NY-Bridge funding and that the numbers discussed may change before being finalized.
6. Next Meeting – The next TPS meeting will be held Wednesday June 15, 2016 9 a.m. at the GBNRTC offices. *Motion to adjourn: Zakrzewski/Sickler. Approved.*

**TRANSPORTATION PROJECTS SUBCOMMITTEE  
MEETING SUMMARY**

**Wednesday, June 15, 2016  
9:00 A.M. in the GBNRTC Conference Room**

**Attendees:** M. DeSantis, K. Stilwell, D. Kempner, R. Kahi, J. Buffamonte, R. Eakin, C. Sickler, P. Zakrzewski, R. Guarino, H. Morse and M. Finn.

**Stakeholders:** None.

1. Approval of May 18, 2016 TPS Meeting Summary – *Motion for approval: Sickler/Zakrzewski. Approved.*
2. 2014-2018 TIP – TPS Action Requests
  - a. PIN 5757.31 CR 82 Mill St/Cattaraugus Creek Bridge – R. Guarino explained that additional design money is needed for a minor scope change. The project now requires super-structure replacement instead of a deck replacement that will increase the cost by \$56K. The let date will also be delayed until 4/2017. *Motion to initiate public review as Amendment #47: Sickler/Zakrzewski. Approved.*
  - b. PIN 5760.89 Newfane Streetscape Improvements TEP – R. Guarino stated that additional design funds are needed due to additional survey and mapping costs. The money will be transferred from the Construction phase to Design thereby maintaining fiscal constraint. *Motion to approve funding changes as Administrative Modification #79: Eakin/Sickler. Approved.*
3. 2017-2021 TIP Discussion
  - a. Bridge Maintenance Program – J. Buffamonte handed out a list of bridge proposed bridge projects for the local agencies. He stated he would like the local agencies to prioritize their list of projects so the group can vote on a final list at the next meeting.
4. Old Business
  - a. Pending Changes – Status Report
    - i. North Buffalo Rails to Trails Project – R. Guarino stated there were several comments on this project that were in favor of the changes taking place. It will be up for approval at the Policy Committee meeting on June 17, 2016.
    - ii. Stony Rd over Ellicott Creek Bridge Replacement – R. Guarino stated there were no comments on this project. It will be up for approval at the Policy Committee meeting on June 17, 2016.
  - b. 2017-2021 TIP Approval Schedule – R. Guarino explained that the process is moving along on schedule and should be approved on time. R. Kahi informed the group that while the five year program is balanced each individual year is not necessarily balanced and FHWA would like it to be. The 2017-2021 TIP may have to be amended to resolve that.
  - c. Statewide Priority Projects and Transportation Alternatives Program (TAP) – H. Morse discussed the upcoming TAP program. He stated it will probably be a multi-year round but the official guidelines have not been released yet. R. Eakin asked about having a safety study done in front of the Starpoint School campus. There has been a high accident rate over the last two years and the district would like to see something done to make the road safer. There may be safety funds or Safe Route to School funds available to help with a project.
5. New Business – No new business.
6. Next Meeting – The next TPS meeting will be held Wednesday July 20, 2016 9 a.m. at the GBNRTC offices. *Motion to adjourn: Kempner/Zakrzewski. Approved.*



**TRANSPORTATION PROJECTS SUBCOMMITTEE  
MEETING SUMMARY**

**Wednesday, July 20, 2016  
9:00 A.M. in the GBNRTC Conference Room**

**Attendees:** N. Peters, K. Stilwell, R. Kahi, R. Eakin, B. Rose R. Guarino, H. Morse and M. Finn.

**Stakeholders:** M. Leydecker and C. Hill.

1. Approval of June 15, 2016 TPS Meeting Summary – *Motion for approval: Kahi/Eakin. Approved.*
2. 2014-2018 TIP – TPS Action Requests
  - a. PIN 5756.84 Tonawanda Rails-to-Trails – B. Rose gave a brief summary of the issues associated with this project that have increased the cost. R. Kahi asked for more time to investigate the overages and verify the fund source to be used to cover the cost increase. *Motion to defer final vote to August 3, 2016 PCC meeting after cost changes have been verified: Kahi/Rose. Approved.*
  - b. PIN 5756.34 Replacement of Bailey Av Bridges – M. Finn asked that NHPP funding be increased to cover the local share for C&CI since the total cost for C&CI is to be decreased based on the low bid amount of \$18.89M. *Motion to recommend to PCC for approval as Administrative Modification #81: Finn/Peters. Approved.*
  - c. HSIP Project Status – R. Kahi reported that the funding has been approved for three HSIP projects in the region. However, all of those projects will need additional work and funding. IPPs are currently being prepared and action request will be taken at a future meeting.
  - d. NITTEC Border Wait Time Study – R. Guarino stated that this project is still out for public review until July 25<sup>th</sup>. So far no comments have been received. It will be on to the August PCC meeting agenda for approval.
3. 2017-2021 TIP Discussion
  - a. Bridge Maintenance Program – R. Kahi stated that NYSDOT would like the member agencies to prioritize their bridge projects so a final list can be produced to be voted on. It was suggested that leaving the funds in the bridge blocks until needed was the best approach. NYSDOT is going to send the local agencies the list of requirements for the bridge program.
  - b. Bridge NY Guidance – R. Guarino handout a CD containing guidance and forms to apply for the new BRIDGE NY program which covers all eligible bridges and culverts in the region. Applications are due 9/9/16.
  - c. Transportation Alternatives Program (TAP) – R. Kahi informed the group that there would be a new TAP program this year. H. Morse reminded everyone that they should be getting their projects ready for submission as the time frame to complete the application was usually short. There will be no regional allocation as in the past. This time all projects in the upstate area will compete against each other for funding.
  - d. Upcoming NYSDOT STP Urban/Rural/Flex Funding Switches – R. Guarino explained that NYSDOT will be replacing STP Flex funding for numerous projects with either STP Small Urban or STP Rural to free up STP Flex funds and wanted to know if TPS or PCC approval was needed to make the funding switches for affected projects. Members decided that since the funds will just be using a different subcategory of STP, NYSDOT will just needed to formally report back to TPS with any projects that will be affected by this change.
  - e. TIP Fiscal Constraint by Year – H. Morse stated that FHWA had commented about the 2017-2021 TIP's lack of fiscal constraint by year. Currently the new TIP is only fiscally constraint over the entire five year period. FHWA wants each year to be fiscally constraint per CFR requirements. The member agencies were tasked with reworking their project lists to reflect fiscal constraint for each year during the course of the new TIP.
4. Old Business
  - a. 2017-2021 TIP Status – R. Guarino explained that the GBNRTC has certified to NYSDOT that all projects on the 2017-2021 TIP have been included in the draft STIP despite minor variances in final project costs.
5. New Business
  - a. C. Hill from FAIR wanted to thank the members of TPS for their efforts to keep the projects moving on time and the value it has in the local community. The business community would like to see a continued effort that allow the free movement of goods and services on various facilities.
6. Next Meeting – The next TPS meeting will be held Wednesday August 17, 2016 9 a.m. at the GBNRTC offices. *Motion to adjourn: Eakin/Kahi. Approved.*

**TRANSPORTATION PROJECTS SUBCOMMITTEE  
MEETING SUMMARY**

**Wednesday, August 24, 2016  
9:00 A.M. in the GBNRTC Conference Room**

**Attendees:** J. Amplement, K. Stilwell, R. Kahi, J. Buffamonte, P. Zakrzewski, R. Eakin, C. Sickler, M. DeSantis, K. Dixon, R. Guarino, H. Morse and M. Finn.

**Stakeholders:** M. Leydecker.

1. Approval of July 20, 2016 TPS Meeting Summary – *Motion for approval: Sickler/Zakrzewski. Approved.*
2. 2014-2018 TIP – TPS Action Requests
  - a. PIN 5807.82 PMI Bridge Painting – J. Buffamonte explained the project was switching funding sources to NHPP and the let date was also being changed. The overall cost of the project came in at a lower amount so it remains fiscally constrained. *Motion to approve changes as Administrative Modification #82: Zakrzewski/Buffamonte. Approved.*
3. 2017-2021 TIP Discussion
  - a. FTA 5310 Program – K. Dixon gave an update on the status of project selection for this program. The list of new projects is out for public review (approved via electronic ballot) until September 6, 2016. So far one comment has been received.
  - b. PIN 5011.31 Structural Bridge Replacements – J. Buffamonte stated that NYSDOT wanted to advance the \$200K preliminary design (PD) phase of this project to August 2016 which would obligate the project before the 2017-2021 TIP becomes official. The construction phase would still take place under the 2017-2021 TIP. *Motion to advance the preliminary design phase of PIN 5011.31 under the 2017-2021 TIP as Administrative Modification #1: Buffamonte/Eakin. Approved.*
  - c. Bridge Maintenance Program – J. Buffamonte gave a brief update to previous discussions on this topic. He noted there were two lists of projects, one for the projects going forward and second for the candidates. He asked the members to review the lists before next month's meeting so the final list can be selected.
  - d. Transportation Alternatives Program (TAP) – H. Morse announced that a combined TAP/CMAQ solicitation has been announced. Information about the program can be found on the NYSDOT website. A letter has been mailed to all members about the program with more information. Applicants are required to attend a workshop which are currently scheduled in Rochester (9/16) and Syracuse (9/15). NYSDOT will inquire as to whether previous applicants need to attend the workshop or if there will be a webinar option to avoid travel.
4. Old Business
  - a. Bridge NY Application Status – M. Finn stated that the City of Buffalo has been working on their list of potentially eligible bridges but is running into problems with finding bridges that fit the criteria for the program. Erie and Niagara Counties were both working on finalizing their lists of bridges. R. Guarino asked that the locals reach out to the towns and villages that have eligible bridges so they can submit candidates if necessary.
5. New Business
  - a. 2017-2021 TIP Status – R. Kahi noted that all the projects are listed on the NYSDOT website along with supplemental projects that will receive additional funding. NYS will pay the match for the supplemental projects listed. It was asked that preliminary attempt be made to reconcile the projects on the 2017-2021 TIP so that fiscal constraint is achieved. Approval of the MOU is expected to take place in October.
  - b. Freight/Multimodal – R. Guarino stated the NYS freight plan is moving along well. USDOT is accepting comments on their National Multimodal Freight Network until September 6, 2016. GBNRTC will include their comments and suggestions for missing facilities in a joint NYSAMPO submission. GBNRTC will send a draft copy of their comments to NYSDOT Region 5 for review before the final submission.
6. Next Meeting – The next TPS meeting will be held Wednesday September 21, 2016 9 a.m. at the GBNRTC offices. *Motion to adjourn: DeSantis/Zakrzewski. Approved.*

**TRANSPORTATION PROJECTS SUBCOMMITTEE  
MEETING SUMMARY**

**Wednesday, September 21, 2016  
9:00 A.M. in the GBNRTC Conference Room**

**Attendees:** J. Amplement, K. Stilwell, R. Kahi, J. Buffamonte, P. Zakrzewski, R. Eakin, C. Sickler, M. DeSantis, R. Guarino, H. Morse, E. Rutkowski, K. Smith, M. Finn, and J. Fetzer.

1. Approval of August 24, 2016 TPS Meeting Summary – *Motion for approval: Sickler/Zakrzewski. Approved.*
2. 2017-2021 TIP Discussion
  - a. PINs 5101.86, 5812.87 & 5813.34 – R. Guarino explained that the three projects were to be merged into PIN 5101.86. *Motion to approve merger as Administrative Modification #2: Buffamonte/DeSantis. Approved.*
  - b. PIN 5761.02 Tonawanda Rails-to-Trails – R. Guarino explained that funding was to be transferred from the construction phase to the ROW incidentals and acquisition phases. The overall cost would remain the same thereby maintaining fiscal constraint. *Motion to transfer funds from construction to ROW phases as Administrative Modification #3: Buffamonte/Sickler. Approved.*
  - c. NITTEC SHRP2 Funding – H. Morse explained that the initial grant for was broken up into 2 projects and that \$30K of the \$200K that was in the grant had not been used. An additional 10K is being added to the project for training. J. Buffamonte stated that under FHWA guidelines all SHRP2 funds need to be obligated under one PIN. Any scope or funding changes need to be made under same PIN. *Motion to recommend merger and funding increase to PCC as Administrative Modification #4: Buffamonte/Sickler. Approved.*
  - d. Local Bridge Maintenance Program – A listing of upcoming Erie County Bridge Maintenance Projects was distributed and discussed. *Motion to initiate public review of projects as Amendment # 3. Approved.*
3. Old Business
  - a. Bridge NY Application Status – R. Kahi stated that NYSDOT’s bridge projects are already on the MOU and the locals need to finalize their list of bridge projects for the MOU. The final list of bridge projects will be chosen by the state by the end of this calendar year.
  - b. CMAQ/TAP – R. Guarino informed the group that he went to the training session for this program. Niagara Falls and that they would need to send someone for training so they would be eligible to submit projects. Region 5 may be able to do the training at their office. CMAQ analysis will be available if needed for any projects submitted.
  - c. FTA 2016 Section 5310 – R. Guarino stated that the six recommended projects were ready to be added to the TIP/eSTIP once they were assigned PINs.
  - d. Annual Fiscal Constraint of TIP – R. Guarino explained that the TIP must be fiscally constrained by year as well as overall for the five years it is in effect. J. Buffamonte stated that this only applies to core funds, not the non-core fund sources. It was agreed that the local agencies would rework their project lists to make them fiscally constraint and submit them to NYSDOT.
  - e. Addition of Supplemental MOU Projects – R. Kahi discussed the MOU process and funding source. The match will be paid by the state. Although the fund source is still unknown the projects are fully funded. The group agreed to begin public review on projects that will begin soon. *Motion to initiate public review of MOU list of projects. Approved*
  - f. Cost Changes between MOU Projects and Approved TIP – R. Kahi stated the cost changes only apply to the core funds that are federal-aid funds. TIGER, TAP, etc are the full amount listed for each project.
  - g. Addition of Regionally Significant State Projects to TIP – R. Guarino explained that the federal guidelines stated that regionally significant projects that are not using federal funds should still be listed on the TIP for informational purposes.
  - h. Identification of Additional Federal-Aid Projects – See items 3d, 3e, & 3f.
4. New Business
  - a. New HSIP Projects – J. Buffamonte explained three new HSIP projects that NYSDOT is submitting for approval to start public review. The three projects are PIN 5111.94 Rt 20, PIN 5215.09 Rt 179 and 5308.34 Rt 62. *Motion to initiate public review of PINs 5111.94, 5215.09 & 5308.34 as Amendment #1: Buffamonte/DeSantis. Approved.*
  - b. H. Morse handed out information on the NYSDOT Passenger and Freight Rail Assistance Program.
5. Next Meeting – The next TPS meeting will be held Wednesday October 19, 2016 9 a.m. at the GBNRTC offices. *Motion to adjourn: Sickler/Buffamonte. Approved.*

**TRANSPORTATION PROJECTS SUBCOMMITTEE  
MEETING SUMMARY**

**Wednesday, October 19, 2016  
9:00 A.M. in the GBNRTC Conference Room**

**Attendees:** D. Kempner, G. Meal, A. Hutchins, K. Stilwell, J. Buffamonte, P. Zakrzewski, C. Sickler, M. DeSantis, R. Guarino, H. Morse, K. Smith, and M. Finn.

**Stakeholders:** M. Leydecker.

1. Approval of September 21, 2016 TPS Meeting Summary – *Motion for approval: Zakrzewski/Buffamonte. Approved.*
2. 2017-2021 TIP Discussion
  - a. PIN 5761.92 SHRP2 Projects – R. Guarino explained how the projects were merged at the October PCC meeting but after further guidance from FHWA, it was noted that they needed listed as separate PINs. This action will now split the PIN 5761.92 into three PINs as follows: PIN 5761.92 NITTEC SHRP2 Regional Traffic Signals Strategic Plan, PIN 5761.93 NITTEC Strategic Plan Update, and PIN 5762.09 NITTEC SHRP2 Calspan Training. *Motion to split original PIN 5761.92 into three PINs as Administrative Modification #5: Buffamonte/Sickler. Approved.*
3. Old Business
  - a. CMAQ/TAP – R. Guarino informed the group that new applications are coming in and the deadline is Friday October 21, 2016. J. Buffamonte added that if there are problems using the NYSDOT portal then applications should be emailed to NYSDOT. GBNRTC staff will be participating in a NYSDOT Main Office Review Team meeting scheduled for Oct. 20<sup>th</sup>.
  - b. TIP Project Delivery Listing Request – J. Buffamonte explained that some local agencies were concerned that many of their projects were all scheduled to be let the same year. The local agencies did not want the projects scheduled this way and wanted to make changes. It was noted that if changes were made then the TIP yearly fiscal constraint needed to be maintained. NYSDOT asked that the locals keep the existing schedule and if changes needed to be made they could be done at that time.
  - c. Projects out for Public Review (4) Status & Update – R. Guarino gave a brief status update for four projects under public review. As of this meeting no comments have been received for any of the projects under review.
  - d. Annual Fiscal Constraint of TIP – Discussions between NYSDOT Main Office and FHWA continue. H. Morse stated that the proposed TIP fiscal constraint changes need to be finalized by NYSDOT Main Office, and a Policy Committee action needs to be completed and approved in December 2016.
4. New Business
  - a. PIN 5761.66 Tonawanda Creek Road Rehab & PIN 5761.71 Tonawanda Creek Road Slide Area Stabilization – R. Guarino discussed that there was a request to merge these two projects under PIN 5761.66. Currently the two projects are listed separately in the MOU and public notice, but they will be merged in the final resolution for Amendment # 2. Niagara County will take the lead for the projects. Erie County will also be listed on the new project title, PIN 5761.66 Tonawanda Creek Road Rehab & Slide Area Stabilization; Niagara and Erie Counties.
  - b. TIP Block ID & Split Procedure – H. Morse addressed the issue of splitting block funds for the local agencies. Questions were raised concerning the fairness of the system now in place and who gets to use these funds. M. Finn suggested a quarterly review of the block funds be done so all local agencies know what funds are available and how much of each funding source. H. Morse recommended the group write up a procedural governance document outlining how block funds will be distributed in the future.
  - c. MS2 Pavement Management – K. Smith explained the latest information available for the MS2 Pavement Management online database. A discussion was held about how much information should be available to the public and what might be available to member agencies' use only.
5. Next Meeting – The next TPS meeting will be held Wednesday November 16, 2016 9 a.m. at the GBNRTC offices. *Motion to adjourn: Zakrzewski/Sickler. Approved.*

**TRANSPORTATION PROJECTS SUBCOMMITTEE  
MEETING SUMMARY**

**Wednesday, November 16, 2016  
9:00 A.M. in the GBNRTC Conference Room**

**Attendees:** D. Kempner, R. Eakin, K. Stilwell, P. Zakrzewski, C. Sickler, M. DeSantis, R. Guarino, H. Morse, R. Kahi, K. O'Sullivan, and M. Finn.

**Stakeholders:** M. Leydecker.

1. Approval of October 19, 2016 TPS Meeting Summary – *Motion for approval: Zakrzewski/Buffamonte. Approved.*
2. 2017-2021 TIP Discussion
  - a. PIN 5051.12 Bridge Cleaning; South Grand Island Bridges – P. Zakrzewski explained that the Thruway Authority will be using statewide NHPP funds for this bridge cleaning project. The Thruway Authority will be paying the match. The project is to be let January 2017. *Motion to initiate public review for project as Amendment #6: Sickler/DeSantis. Approved.*
  - b. Regionally Significant State Project Additions – R. Guarino stated that four projects need to be added to the TIP. In addition one project will have its scope significantly increased. The four new projects are PIN 5134.45 Skyway Deck Rehab, PIN 5134.48 Skyway DEIS Alternatives Study, PIN 5512.52 Cover the Kensington Expwy, and PIN 5470.22 Scajaquada Expwy Reconstruction Project Ph1. The scope modification will be made to PIN 5812.59 General Bridge Repairs in Erie and Chautauqua Counties. *Motion to initiate public review for project as Amendment #7: Kahi/Zakrzewski. Approved.*
3. Old Business
  - a. CMAQ/TAP – R. Guarino informed the group that the initial review is completed. Those results will be send to the main office on November 18<sup>th</sup>. The next task for the review team is to prioritize the regions CMAQ/TAP project list.
  - b. TIP Project Delivery Listing Request – R. Guarino reported that the local should still confer the NYSDOT about shifting their project lists to alleviate the front loaded financial difficulty that is currently in place.
  - c. Projects out for Public Review Status & Update – R. Guarino gave a brief status update for the one project out for public review. Public review comment period will end shortly.
  - d. TIP Block Identification and Split Procedure – R. Guarino discussed the handout containing the project blocks on the current TIP. It has been noted at past meetings that some members were concerned as to how the block money is allocated. R. Kahi explained that any actual projects cannot be identified beforehand since the money is used to for projects that are identified in need as they arise after inspections are done. M. Finn suggested the group set up a regular time of year to discuss and prioritize what projects should be chosen from each block fund.
4. New Business
  - a. Public Review Initiation Process – R. Guarino explained how initiating public review for a TIP Amendment is started TPS unless an amendment comes in and needs immediate attention in which case a ballot vote is issued. It was thought the process could be streamlined by bypassing the TPS and/or PCC level vote and thereby just starting public review as soon as the amendment is received. R. Kahi stated he preferred the current system stay in place so there is still a “checks and balances” procedure. Other members agreed with this. They did however request that a formal document be drawn up so the procedure is in writing.
5. Next Meeting – The next TPS meeting will be held Wednesday December 21, 2016 9 a.m. at the GBNRTC offices. *Motion to adjourn: Zakrzewski/Sickler. Approved.*